



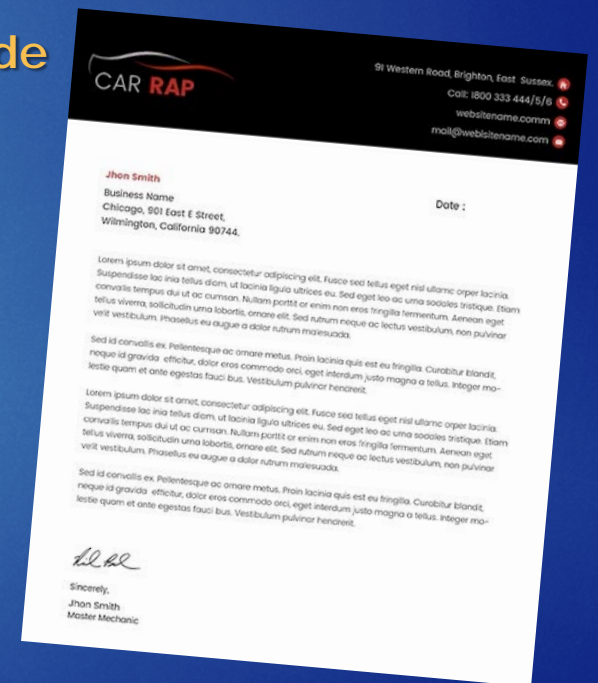
Letters of Authorization

To help protect your interest, letters of authorization for dealer authorized personnel to pick up and/or sign paperwork must be submitted to our Dealer Services Department annually.

Letters of Authorization must be submitted on business letterhead and include the following:

1. Date
2. VI, VF, SD, MH Dealer Number or Secondary Metal Recycler's Registration Number.
3. Name of agent(s) authorized to sign on behalf of the company/organization and/or names of authorized agent(s) to receive all title certificates or registration transactions.
4. Signature and printed name of the owner or officer verifiable through sunbiz.org
5. Dealership contact information (location and mailing addresses, phone number/fax number, e-mail address, etc.).

Letters of Authorization on file with our office should be updated anytime your designees(s) change.





Release/Authorization

For Fast Titles

Dealer must provide the Tax Collector's office with a letter (on dealership letterhead) which names all persons authorized to pick up fast titles on behalf of the dealership. Any changes must be submitted to office as applicable and updated regularly.

In Office: A written Authorization/Release Affidavit or Power of Attorney (HSMV 82053) is required by dealers and third-party recipients (Title service, couriers, etc.) to pick up a FAST title.

- Authorization/Release Affidavit
- Power of Attorney

or

- Notarized OR perjury clause affidavit signed by the owner allowing the recipient to pick up the title is required